## Who we are:

The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports.

The Department of
Transportation has close to
3,400 employees statewide
with regional facilities in
Knoxville, Chattanooga,
Nashville and Jackson. TDOT's
headquarters is located in
downtown Nashville.

# What the Division does:

The Construction Offices are responsible for providing a timely delivery of construction projects providing increased mobility and capacity options for multimodal users. Regional Construction offices work hand in hand with communities, state, and local partners to provide strong strategic relationships and coordinated service to our customers.

For more information on this division, please see link below:

https://www.tn.gov/tdo t/find-localinformation.html



## TDOT Intern District 17 Construction

Location: Elizabethton & Morristown, TN Compensation: \$21.00/hourly

#### Overview

The Tennessee Department of Transportation is currently hiring student interns to work in the Construction offices located in Elizabethton and Morristown, TN. The overall objective for the intern will be to gain practical field knowledge in construction/operations. This will include an understanding of how projects are developed, and ultimately how they are constructed, thus gaining general knowledge of the overall process and duties of staff within a TDOT construction office. The intern will be assigned to an existing construction project(s) and will become familiar with the project and assist in the oversight and documentation of construction activities.

## Responsibilities

- Work with project engineer(s) and TDOT Supervisor(s) to review plans, specifications, and standard drawings to construct the project. Working in various computer programs (SiteManager/LIMS, Edison, etc.).
- Inspecting contractor construction activates.
- Recording pay item installation.
- Develop spreadsheets to track project items installed versus planned quantities as shown on project plans to assist office staff with tracking project budget.
- Assist on-site technicians with field sampling of construction materials and gain knowledge with regards to how these items are entered into various TDOT databases for documentation, verification, and payment.
- Communicating with contractor and project inspection team.

## **Minimum Qualifications**

- Engineering or Construction Management major required.
- Junior, or Senior Class Status required as of May 2025 OR recent Graduate as of Spring 2024.
- Legally authorized to work in the U.S.
- Active listener and eager learner.
- Time management skills.

To be considered for this position, please visit the <u>TDOT Summer Internship Program</u> website and submit an application.

<u>Please attach a two (2) page maximum résumé and a transcript to your application.</u>

<u>Applicants will be required to provide an academic portfolio showcasing academic achievements, experience, and knowledge.</u>

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.